

Inspiring Western Australia STEM Grant

Application Guidance 2022

- **Inspiring Western Australia is offering grants to fund STEM events and initiatives to be held within 2022 in Western Australia.**
- **Small grants of up to \$2,500 (excl. GST) are available for organisations or community groups to run community activities, with a focus on regional and remote engagement.**
- **Applications close on 11 March 2022, 5pm AWST.**

Grants are available for organisations to hold events for the WA public to engage with STEM and to facilitate events or projects that add value to the Western Australian STEM culture. There are many activities and conversation that celebrate Australian STEM and spark innovation and curiosity in the Western Australian community. Grants may be used to fund an activity or amplify existing activities.

To give your application the best chance of success please make sure your activity meets all essential criteria and as many desirable criteria as possible. All questions must be answered completely.

Ineligible initiatives:

- Initiatives designed to take place during National Science Week (August). Specific National Science Week grants will become available for these activities.

Desirable criteria:

- Initiative aims to engage regional or remote audiences.
- Initiative engages underrepresented or disadvantaged groups with science (e.g. indigenous groups, girls and women, people of diverse language/cultural backgrounds, disability groups).
- Initiative involves new or emerging programs that have not had a chance to be implemented.
- Initiative creates an opportunity for attendees to further explore STEM activities in their local area after the event or project.
- Initiative can be used as a launch point for a broader program / event with long term and sustainable outcomes.

Key Dates

Date	Activity
14 February 2022	Applications open
11 March 2022, 5pm AWST	Applications close
21 March 2021	All applicants notified
<u>No later than 30 April 2022</u>	Successful applicants send valid tax invoice via email
March to 31 December 2022	Successful applicants run event or project
<u>No later than 20 January 2023</u>	All successful applicants send through post-event feedback and reports

How to apply

- Read the description and application form (below).
- When you've collated all the information, input your information into the online form that will be available on the [IA Website](#).
- Unfortunately, you cannot save your response and return to it before submitting, so allow yourself decent time to enter **all of the information at once**.
- To submit an application, complete the application form online by 11 March, 5pm AWST 2022. Incomplete forms will not be eligible for funding.

If you are successful, you will be required to submit a valid tax invoice to received fund no later than 30 April 2022.

If you have any questions about these grants please contact wainspiringaustralia@scitech.org.au.

APPLICATION GUIDE (please submit online)

The questions below mirror those in the online application form. Collate all of your information and copy paste into the online form. The form will be available on the Inspiring Australia website under 'Grants, STEM Grant'

APPLICANT DETAILS

Organisation name:	
Organisation mailing address:	
Applicant name/s:	
Applicant position:	
Email:	
Contact number:	

INITIATIVE OR EVENT DETAILS

Name of activity:	
Proposed date(s) for the activity:	
Proposed location:	
Intended target audience:	
Anticipated number of attendees:	

INITIATIVE OR EVENT DESCRIPTION

- Please provide an overview of your event/ initiative. What are the objectives and outcomes of the event/ initiative?
- Please explain how you plan on communicating and advertising your event to your target audience. What marketing platforms will you use to ensure maximum engagement?
- How will you engage event participants with STEM? Which specific branch/es of STEM does your event target? If you event links local issues to STEM and its ability to tackle these issues, please touch on this here.
- Does this project create any future opportunities or resources for your participants or community? Does it link to ongoing learning possibilities or STEM engagement? Please explain if and how this grant will provide seed funding for future events or
- Are any partners involved in this event? Event partners, funding partners, guest speakers, advertising partners, volunteer groups, etc
- Have the organisers ever run an event like this before? Please outline your experience or any evidence to show that this event is likely to be successful.

BUDGET

The maximum funding for an activity/event is \$2,500 (ex GST). These funds can be used to cover the cost of:

- Consumables
- Promotional materials; **at least 10A% of budget should be spent on advertising and promotion for your event** - eg. flyers, media adverts, social media
- Invited speakers
- Catering: a maximum of 15% is suggested for catering, if you require more, please justify why.

The budget cannot be used to cover the cost of:

- salaries associated with event coordination or staff costs.

Events that can contribute additional cash or in-kind support (materials/ infrastructure/ salaries) will be looked upon favourably.

The event may be ticketed if **all** of the cash received from ticket sales is spent on the event*.

Budget breakdown:

Enter your budget item in the first box and requested costs and/or in-kind contributions in the respective boxes to the right.

Item	Cash amount requested (excl GST)	In-kind contribution
Materials (workshop consumables) - dirt, seeds, paper/art supplies, gardening tools	350	
Marketing/Promotion - newspaper advertisement in local paper	150	
Speaker fee	500	
Staffing		60 hrs @ 25\$/hr
Venue hire		3 hrs @ 30 \$/hr
TOTAL	1000	1590

* Tickets must be a reasonable price to ensure that the event/ initiative is accessible to the whole community, please specify the amount that tickets will be sold at.

Additional budget information. If you wish to apply for more than \$2,500 please justify how the additional funding will increase science engagement in Western Australia.

22. Please outline a COVID-19 contingency plan, should WA's laws change.

Submission

Thank You!