



national science week

Small Grant Assessment Criteria 2026

Mandatory Criteria

Criteria	Assessment
1. The applicant is a registered organisation with an <u>ABN</u> or an auspice arrangement.	Yes No
2. The organisation is willing to uphold the National Principles for Child Safe Organisations, comply with all relevant Western Australian child safety laws and provide documentation upon request.	Yes No
3. The event will take place in August 2026.	Yes No
4. The activity demonstrates a clear benefit to the wider community. Projects limited to school students and/or staff are not eligible.	Yes No
5. The applicant has provided a budget that aligns with the grant guidelines.	Yes No
6. The applicant commits to collecting participant feedback and meeting reporting requirements.	Yes No
7. The applicant has no outstanding obligations from previous Inspiring WA funding (reporting, acquittals, deliverables).	Yes No

General Criteria

Criteria	Assessment
1. The event description is clear and includes key planning details such as an overview, timeline, and outline of activities.	No or limited description provided. A clear description is provided, but planning information is limited or not well demonstrated. The description is clear and considered, with strong planning information demonstrated.
2. The project/event will provide participants with an engaging and impactful STEM experience.	No or limited impact demonstrated, with no clear benefit to participants. Some indication that participants may have a positive STEM experience, but the impact is unclear. Clearly explains how participants will have a positive STEM experience, with defined benefits. Demonstrates a strong, lasting impact, ensuring participants have a meaningful STEM experience beyond the event.



<p>3. The applicant demonstrates capacity to successfully deliver on the project/event. Including necessary skills, experience, infrastructure, equipment and technology needed to successfully run this project.</p>	<p>No or limited capacity demonstrated, with no clear plan for project delivery.</p>
	<p>Some capacity demonstrated, but gaps remain in skills, resources, or planning.</p>
	<p>Demonstrated clear capacity to deliver the project, with appropriate skills, resources, or partnerships in place.</p>
<p>4. The project/event uses sustainability practices to minimise environmental impact during planning and delivery.</p>	<p>No or limited environmental impact information provided.</p>
	<p>Environmental impact information is provided but lacks planning and consideration.</p>
	<p>Environmental impact is clearly considered and mitigated where possible.</p>
<p>5. The project/event identifies a clear target audience. Priority is given where the audience is an underrepresented community in STEM.</p>	<p>The target audience is not identified.</p>
	<p>The target audience is identified but described broadly (e.g., the 'general public' or 'everyone').</p>
	<p>The target audience is clearly identified as an underrepresented community in STEM.</p>
<p>6. The project/event involves underrepresented communities in STEM through planning and delivery.</p>	<p>No or unclear involvement of underrepresented communities.</p>
	<p>Some involvement of underrepresented communities in project planning and delivery.</p>
	<p>Clearly demonstrates meaningful involvement, working with or being an organisation that represents an underrepresented community in STEM.</p>
<p>7. Letters of support or supporting documentation are provided from project partners or organisation that represents an underrepresented community.</p>	<p>No or minimal supporting documentation provided.</p>
	<p>Clear supporting documentation provided that showcases a clear partnership or the group represents an underrepresented community.</p>
	<p>Limited information on target audience and how the event will engage with the audience</p>
	<p>Clear demonstration of target audience and how the project will engage the audience</p>
<p>8. The applicant demonstrates a clear strategy for promoting the project/event.</p>	<p>No or limited marketing strategy provided, with no clear method for attracting target audience</p>
	<p>Limited strategy with only one promotional avenue, with a vague method of attracting the target audience.</p>
	<p>Clear strategy using multiple promotional avenues, with a well-explained method for attracting target audience.</p>
	<p>No or limited strategy for collection of feedback and attendance</p>



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9. The applicant demonstrated a clear strategy for collecting feedback from participants.	Strategy is vague or lacks detail. Strategy is detailed and outlines how attendance and feedback will be collected with thought to the audience/event.
10. The applicant has identified potential risks to the project/event and outlined clear strategies to manage or mitigate them.	No or limited consideration of the risks associated with the event. A moderate understanding of the event risks is demonstrated and a vague mitigation strategy is outlined. An in-depth understanding of the event risks is demonstrated and a detailed risk mitigation strategy is outlined.
11. The project/event demonstrates an effective use of resources for the scale and impact of the activity.	The project does not show effective use of resources or fails to explain how resources will be used. Some consideration of resources is shown, but the value or level of engagement is limited. Resources are used well, with clear alignment between what is invested and the level of impact and engagement achieved.