National Science Week WA
Small Grant Budget 2024

**Budget**

The available funding for an activity is up to $4,000 (ex GST). These funds can be used to cover:

* The costs of consumables.
* Venue hire.
* Promotional materials, e.g. flyers, media adverts, social media.
* Costs associated with invited speakers.
* Payment for specialist contract work associated with the project (e.g. video editing).
* Payment for specialist accessibility services and/or practitioners, such as Auslan translators.
* Catering (only for activities targeting an under-represented group, or regional, rural or remote events).

The budget cannot be used to cover the cost of:

* Ongoing salaries for staff of the host organisation(s), associated with event coordination or other staff costs.

Activities that can contribute additional cash or in-kind support (materials /infrastructure /salaries) will be looked upon favourably.

If you are hosting an event, it may be ticketed if **all** the revenue received from ticket sales is spent on the event. Tickets must be a reasonable price to ensure that the project is accessible to the whole community.

Where possible please provide a quote supporting each budget entry to your application. If the form does not allow you to attach multiple quotes, please send them to wainspiringaustralia@scitech.org.au after submitting your application.

When saving this budget, please insert your organisation’s name into the file name before saving and submitting.

## Complete the table below outlining your project budget

Please refer to the *National Science Week Small Grants Guidelines 2024,* available on the Inspiring WA website for an example budget. If you are ticketing your project, please ensure you include a line item that outlines the cost of tickets, and the anticipated monetary contribution they will provide your project.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item**  | **Cash requested**  | **Monetary Contribution**  | **In-Kind**  | **Justification for each budget item**  |
|  |  |   |   |  |
|  |  |   |   |  |
|  |  |   |   |  |
|   |   |   |  |  |
|  |  |   |   |  |
|  |  |   |  |  |
|  |   |   |   |  |
|  |   |   |  |  |
| **TOTAL**  |  |  |  |   |