National Science Week WA   
Small Grant Application 2023

**BUDGET**

The funding for an activity/event is up to $4000 (ex GST) for events in regional, rural or remote locations in Western Australia, and up to $3000 (ex GST) for events in metropolitan Perth. These funds can be used to cover:

* Costs of consumables.
* Venue hire.
* Equipment hired or purchased specifically for running a virtual/hybrid event.
* Promotional materials, e.g. flyers, media adverts, social media.
* Costs associated with invited speakers.
* Payment for specialist contract work associated with the project (e.g. video editing).
* Payment for specialist accessibility services and/or practitioners, such as Auslan translators. Additional funds may be available for proposals with these items.
* Catering (only for regional, rural or remote events).

The budget cannot be used to cover the cost of:

* Ongoing salaries for staff of the host organisation(s), associated with event coordination or other staff costs.

Events that can contribute additional cash or in-kind support (materials /infrastructure /salaries) will be looked upon favourably.

Where possible please attach a quote supporting each budget entry to your application.

**BUDGET BREAKDOWN**  
Enter your budget item in the first box and requested costs and/or in-kind contributions in the respective boxes to the right.

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| **Item** | **Cash amount requested** **(excl GST)** | **In-kind contribution** | **Justification for each budget item** |
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